TEACHING TIME SHEET

Class Name	Date:	Start Time:	End Time:	Prep Amount	Post Amount	Total Hours:	Comments:

TOTAL HOURS:_____

_____ _____   _____
              Supervisor   **Employee Signature / Date**

_____   _____
      Employee *Printed* Name   **Employee #**

TEACHING TIME SHEET

Class Name	Date:	Start Time:	End Time:	Prep Amount	Post Amount	Total Hours:	Comments:

TOTAL HOURS:_____

_____   _____
                   Supervisor   **Employee Signature / Date**

_____   _____
      Employee *Printed* Name   **Employee #**